

## APPLICATION TO PAY FILING FEE IN INSTALLMENTS

This process shows the steps and screens required for you to file an Application to Pay Filing Fee In Installments using CM/ECF.

**NOTE:** The proposed order for this event will need to be submitted separately. Follow instructions: [Submit \(Upload\) A Proposed Order](#) after you file this Application.

**Step 1** - Click on the **Bankruptcy** hyperlink on the blue CM/ECF Main Menu Bar.



**Step 2** - The BANKRUPTCY EVENTS screen displays.

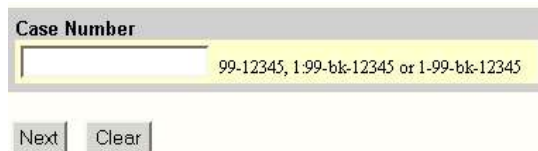


Click on **Motions/Applications** hyperlink.

For further information on each of these categories, click the (Help) icon.

**Step 3** - The CASE NUMBER screen displays.

Enter the case number for the appropriate case.

The image shows the "Case Number" input screen. It has a light gray background. At the top, the text "Case Number" is displayed in bold. Below this text is a text input field with a yellow background. To the right of the input field is the text "99-12345, 1:99-bk-12345 or 1-99-bk-12345". Below the input field are two buttons: "Next" and "Clear".

Click the [Next] button.

**Step 4** - The EVENTS screen displays.

#### **File a Motion**

06-50103 Lester Willis Strickland and May Emerald Strickland

Type: bk

Chapter: 7 v

Office: 5 (Macon)

Judge: jdw

Assets: n

Case Flag: DebtEd, CMACMP

Limit Notice
Modify Plan After Confirmation
Moratorium
More Definite Statement
<b>Pay Filing Fee in Installments</b>
Preliminary Injunction
Prohibit Use Cash Collateral
Protective Order

Next

Clear

Select **Pay Filing Fee in Installments** from the list of events.  
Click the [Next] button.

**NOTE:** You can type the first letter (P for Pay) and the highlight bar will immediately select the first entry beginning with P.

**Step 5** - The SELECT PARTY screen displays.

**\*Select the debtor(s) as the filer(s) of this Application**

#### **File a Motion:**

06-50103 Lester Willis Strickland and May Emerald Strickland

Type: bk

Chapter: 7 v

Office: 5 (Macon)

Judge: jdw

Assets: n

Case Flag: DebtEd, CMACMP

Select the Party:

Strickland, Lester Willis [Debtor]	<a href="#">Add/Create New Party</a>
Strickland, May Emerald [Debtor]	

Next

Clear

Click the [Next] button.

**Step 6 - The SELECT PDF screen displays.**

**File a Motion:**

06-50103 Lester Willis Strickland and May Emerald Strickland

Type: bk

Chapter: 7 v

Office: 5 (Macon)

Judge: jdww

Assets: n

Case Flag: DebtEd, CMAACMP

Select the **pdf** document (for example: CA199cv501-21.pdf).

**Filename**

Browse...

**Attachments to Document:** ☒ No ☐ Yes

Next

Clear

Select the .pdf file to associate with this event. For more detailed information about creating and attaching .pdf files, see instructions: [How To Convert Documents to PDF](#).

Click the [Next] button.

**Step 7 -** You will be prompted to enter the date of the proposed final payment. Enter that date in the field provided.

**File a Motion:**

06-50103 Lester Willis Strickland and May Emerald Strickland

Type: bk

Chapter: 7 v

Office: 5 (Macon)

Judge: jdww

Assets: n

Case Flag: DebtEd, CMAACMP

Enter the DATE of the proposed final payment

Next

Clear

Click the [Next] button.

**Step 8** - The DOCKET TEXT screen displays. Modify if appropriate.

**File a Motion:**

06-50103 Lester Willis Strickland and May Emerald Strickland

Type: bk

Chapter: 7 v

Office: 5 (Macon)

Judge: jdw

Assets: n

Case Flag: DebtEd, CMACMP

**Docket Text: Modify as Appropriate.**

Application to Pay Filing Fee in Installments. Proposed Final Installment  
Date: July 14, 2006  filed by Lester Willis Strickland , May  
Emerald Strickland (Attorney, Ann)

Click the [Next] button.

**To file an Amended Application to Pay Filing Fee in Installments, Click on Bankruptcy Heading, click on the Other hyperlink, then choose the event “Amended Document.”**

**You will be prompted to (and should) link this amended document to the original application.**

**Step 9** - The FINAL DOCKET TEXT screen displays.

**File a Motion:**

06-50103 Lester Willis Strickland and May Emerald Strickland

Type: bk

Chapter: 7 v

Office: 5 (Macon)

Judge: jdw

Assets: n

Case Flag: DebtEd, CMACMP

**Docket Text: Final Text**

Application to Pay Filing Fee in Installments. Proposed Final Installment Date:  
July 14, 2006 filed by Lester Willis Strickland, May Emerald Strickland (Attorney,  
Ann)

**Attention!!** Submitting this screen commits this transaction. You will have no further  
opportunity to modify this submission if you continue.

This is the last opportunity to verify the accuracy of the information. Submission of this screen is final.

If the final docket text is incorrect, click the browser [Back] button to find the screen you need to modify.

To abort or restart the transaction, click on an option on the blue CM/ECF Main Menu Bar. Click the [Next] button if correct.

**Step 10 - The NOTICE OF ELECTRONIC FILING screen displays.**

[06-50103 Lester Willis Strickland and May Emerald Strickland](#)

Type: bk	Chapter: 7 v	Office: 5 (Macon)
Judge: jdww	Assets: n	Case Flag: DebtEd, CMACMP

**U.S. Bankruptcy Court**

**Middle District of Georgia**

Notice of Electronic Filing

The following transaction was received from Attorney, Ann entered on 6/27/2006 at 1:16 PM EDT and filed on 6/27/2006

**Case Name:** Lester Willis Strickland and May Emerald Strickland

**Case Number:** [06-50103](#)

**Document Number:** [4](#)

**Docket Text:**  
Application to Pay Filing Fee in Installments. Proposed Final Installment Date: July 14, 2006 filed by Lester Willis Strickland and May Emerald Strickland (Attorney, Ann)

**Step 11 - Submit a proposed order. Follow separate instructions: Submit (Upload) A Proposed Order.**